Logo with the words Public Trustee, Every moment counts


Financial Administration

Fees and Charges

Easy Read Guide

A young woman reading a book with the words easy read on the front cover


A calculator with a dollar sign

Description automatically generated

**publictrustee.tas.gov.au**

# How to use this guide

  
The Public Trustee wrote this guide.

When you see the word ‘we’, it means the Public Trustee.



We wrote this guide in an easy-to-read way. We use pictures to explain some ideas.

We wrote some hard words in **bold**.



This means the letters are thicker and darker. We explain what the hard words mean.

You can ask for help to read this guide.



You could ask a friend, family member,   
support person or advocate.

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# Public Trustee fees and charges.



When we support you with your money   
and **belongings**, there are some fees.



Fees are payments to us for managing your money and belongings.



Fees can be different for everyone.



Your CAM can tell you about the fees for   
your situation.



Your statement will also tell you what   
you have paid us.

# What are the fees?

How much you pay depends on

* If you are on an emergency or full order



* Your income



* The number of transactions we make for you



* How much money you have or the value of your belongings.



The fees come out of your account **automatically.**

You do not need to do anything.

# Fees include:

Several papers with a dollar sign

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**Transaction Fees -** is a fee we get each time we pay a bill, transfer money, or give you a voucher.

A house with a graph and arrow

Description automatically generated**Investment Management** - is a fee we get if you have money invested in our investment fund.



**Income Commission -** is a fee we get when you have money coming into the account we manage. E.g. receiving your pension.

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**Capital Commission** - is a fee we get for money and valuable items we look after when they are:

* Collected.
* Sold.
* Transferred to someone else.

Two people sitting in a chair

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**Establishment Fee** - is a fee we get to set up a new Administration client.

**A blue and yellow calendar with white dots

Description automatically generated**

**Monthly Account Fees** - is a fee we get to manage the account each month.

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**Annual Review Fees** - are fees that we get to do reports we must do for the Tasmanian Civil and Administrative Tribunal (TASCAT).

A blue and white notebook with green check marks

Description automatically generated

**Management Fee** – is an hourly fee we get to support emergency order clients manage their money matters.

**A person signing a document

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**Additional Fees -** If you need more assistance there might be extra fees for Legal, Investment or Tax advice.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Emergency Orders | If you have less than $10,000 in belongings | If you have less than $100,000 in belongings | If you have more than $100,000 in belongings |
| Several papers with a dollar sign  Description automatically generated**Transaction Fees** | **✓** | **✓** | **✓** | **✓** |
| **Investment**  **Management**  A house with a graph and arrow  Description automatically generated |  | **✓** | **✓** | **✓** |
| **Income Commission**  **A close-up of some currency  Description automatically generated** | **✓**  Depending on the value of your belongings |  | **✓** | **✓** |
| **Capital Commission**  **A house and car with dollar sign with the word Sold** |  |  | **✓** | **✓** |
| **Establishment Fee**  Two people sitting in a chair  Description automatically generated |  |  |  | **✓** |
| **Monthly Account Fees**  **A blue and yellow calendar with white dots  Description automatically generated** |  |  |  | **✓** |
| **Annual Review Fees**  **image of a Gavel and report with a dollar sign and TASCAT logo** |  |  |  | **✓** |
| **Management Fee** A blue and white notebook with green check marks  Description automatically generated | **✓** |  |  |  |



##### CALL US ON

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##### VISIT US AT

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